

**FSD-C Damper
Installation, Operating & Maintenance Instructions**

1 Health and Safety

- 1.1 Only competent personnel may carry out the work outlined in this document.
- 1.2 Wear appropriate Personal Protective Equipment as required for safe working conditions and as site rules dictate.
- 1.3 Do not introduce fingers across the open blade.
- 1.4 Where dampers are only accessible with the need for additional elevation, any equipment used should be done so with due consideration to the Work at Height regulations 2005 and current site rules.

2 Important

- 2.1 These instructions should be read in its entirety before commencing work. The installer must be Competent with the manufacturer's separating element construction.
- 2.2 Actuators are IP54 rated – Check actuator connection box is suitably located.
- 2.3 Do not cut/shorten the Thermal Fuse lead (-TF Actuators). This will render the unit inoperable and invalidate the warranty.
- 2.4 Refer to actuator label for wiring of actuator.
- 2.5 Refer to section 10 for testing.
- 2.6 For existing dry walls – When cutting the opening for damper, and (partial) removal of stud is unavoidable, ensure the structure is sufficiently supported to conform to design specification
- 2.7 Dry wall openings must be lined.
- 2.8 Ensure that appropriate 'fire-rated' plasterboard is used throughout the construction of drywall partitions that need to act as fire-barriers.
- 2.9 Ductwork to be fitted and connected in accordance with DW 144/145. Aluminium rivets should be used (to act as breakaway joint).
- 2.10 All installations are subject to local Building Control Approval (BCA). Tested Installations are detailed herein. If the proposed installation has minor variations to that shown, acceptance from BCA should be sought before proceeding. Manufacturers are not able to 'approve' specific installation methods.

3 Equipment required

- 3.1 Equipment and tools will vary dependent upon the fire barrier construction that the damper is being installed within. Standard equipment that are normally used for the building of the particular barrier should suffice. Access-equipment as necessary.
- 3.2 8mm, 10mm for motor fixing and 12mm AF spanners to change blade position via drive shaft. Phillips №2 screwdriver for setting of OPEN position if required.
- 3.3 Cordless drill
- 3.4 Screwdriver to suit junction box terminals.

4 Preparation for Installation

- 4.1 Before installation, the damper should be inspected to ensure that it has not been damaged and is in good condition following transportation.
- 4.2 Check damper reference and size to site specification.
- 4.3 Install damper to site specification details and building codes of practice. (Refer to Tested Installation Methods)
- 4.4 Ensure that the ductwork is independently and adequately supported.
- 4.5 Note: All Fire / Smoke Damper installations must be carried out to the satisfaction of the appropriate Building Control officer and/or specifying authority.
- 4.6 Test damper (Refer to section 10.1)

Tested Installation Methods

5 Preparation

- 5.1 The installation method contained herein assumes the wall has been built prior to the damper opening preparation.
- 5.2 Determine required position of damper. Check sufficient space exists to fit the product. Ensure any services (e.g. electrical/plumbing) within the structure or running close to the structure will not be affected. If existing stud/track is avoidable, ensure the structure is sufficiently supported to conform to design specification and that the opening is lined.
- 5.3 When the structure is deeper than the casing length it may be necessary to connect ducting to the non-access side of the damper through the opening, before final fitting the damper. Once this is done slide the damper and ductwork assembly back through the opening until the Installation Plate butts up to the structural surface ready to be fixed.

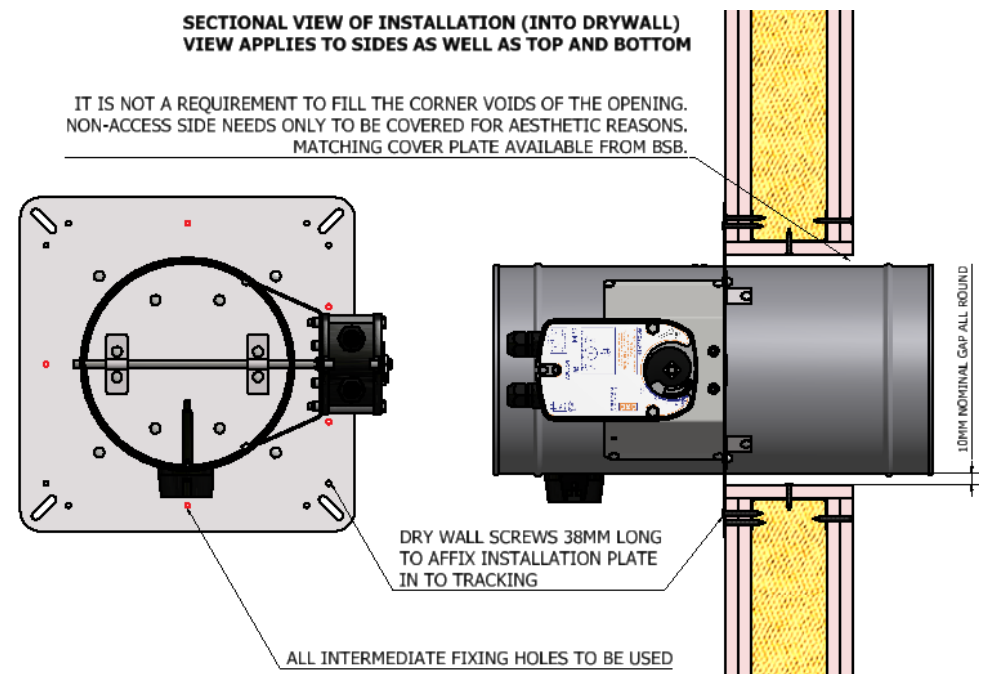
6 Procedure

Dry wall Installation

- 6.1 Preferably, prepare opening whilst building wall, or cut opening if wall already exists.
- 6.2 The hole must be 'lined out'.
- 6.3 Cut size = damper size + (2 x nominal gap size) + (2 x wall board thickness).

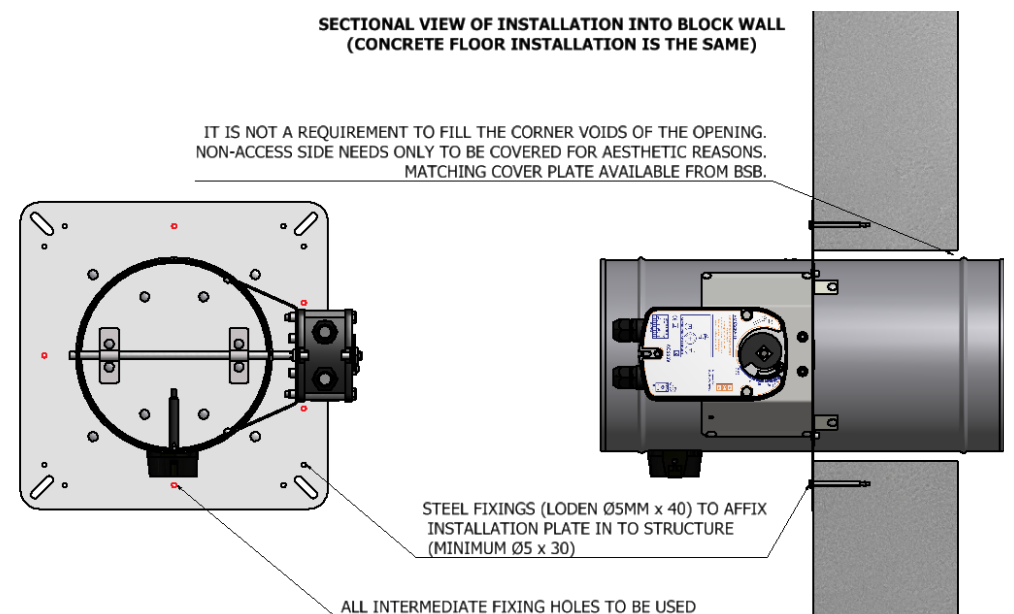
E.g. for 150mm dia. damper, and 12.5mm wall board, cut hole should be 195mm (150+(2x10)+(2x12.5))

- 6.4 Mark out position and size of required cut size on the wall.
- 6.5 Using appropriate means (e.g. jig saw), cut the hole in the wall, removing each layer and any infill that is present
- 6.6 Cut 2 pieces of steel track 50mm+ longer than opening size.
- 6.7 Fit track to top and bottom of opening, screwing in position from both sides of wall at each end of track with drywall screws and at maximum 300mm centers.
- 6.8 Cut 2 more pieces of track, this time, equal opening size.
- 6.9 Fit track to sides of opening, screwing in position in a similar fashion as above.
- 6.10 Cut 4 pieces of board width to line the opening to the full width of the wall. Screw each baton with 2 screws to the track that is lining the opening. Ensure the access side baton is flush with the surface of the wall.
- 6.11 Position the damper centrally in wall opening (width/height), with blade axle running horizontally. Using drywall screws, fix Installation Plate to wall using drywall screws. **Important:** Ensure the screws 'pick up' the track lining the hole so that the proper fire integrity of the installation will not be compromised. Use either one of the two appropriate Ø5mm corner fixing holes and all Ø5mm mid-span fixing holes.



Block wall and Floor Installation

- 6.12 Preferably, prepare opening whilst building wall, or cut opening if wall already exists.
- 6.13 Cut size = finished size
- 6.14 E.g. for 250 dia. damper, cut hole should be 270mm square (250+20)
- 6.15 Mark out the position and size of opening on the wall.
- 6.16 Using appropriate means, cut the hole in the wall.
- 6.17 Position damper centrally in wall opening with blade axle running horizontally. Fix Installation Plate to wall. (See section 3)
- 6.18 There are a variety of proprietary fixings available. Fixings must be fire rated (steel, NOT aluminium or plastic). Check minimum dimension specification between fixing and edge of opening. BSB recommend steel anchor type bolts Ø5mm minimum).
- 6.19 One fixing required per corner for all dampers, with additional mid span fixings, where they exist, on the Installation Plate. All mid span holes must be fixed. (Note: The use of the 8mm x 30mm corner slots are optional, but ALL Ø5mm mid span holes must be used)



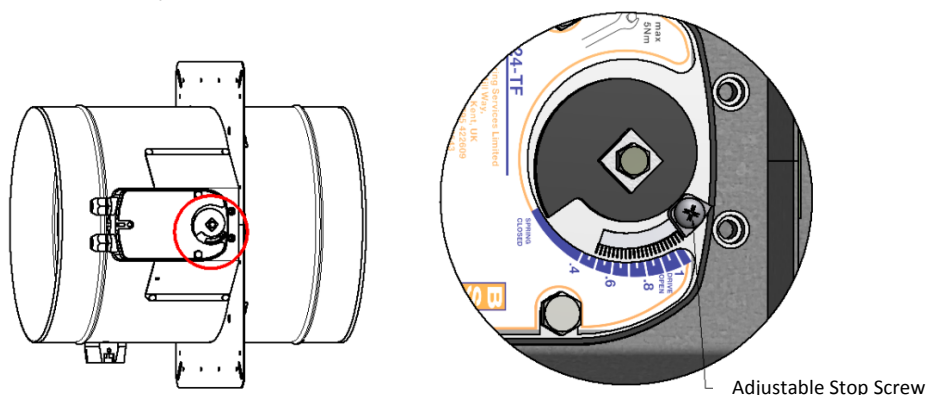
7 Actuator Orientation Change / Replacement

- 7.1 If necessitated, the orientation may be changed to +90° or -90° from default 'in-line-with-duct' position.
- 7.2 Ensure power to actuator is removed and allow actuator to travel to end position.

- 7.3 Unscrew the 8mm AF head screw (central motor retaining screw) and remove the mechanical stop assembly. (Retain)
- 7.4 Remove the 10mm AF head screws (motor body retaining bolts). (It may be necessary to partially wind the actuator a few degrees with the aid of the manual reset key to release residual torque).
- 7.5 Remove the actuator and refit in new position without changing the blade's position.
- 7.6 Secure with the 10mm AF head screws (5Nm), followed by the 'snail stop assembly' and 8mm AF head screw (3Nm).
- 7.7 Test (refer to section 10.1)

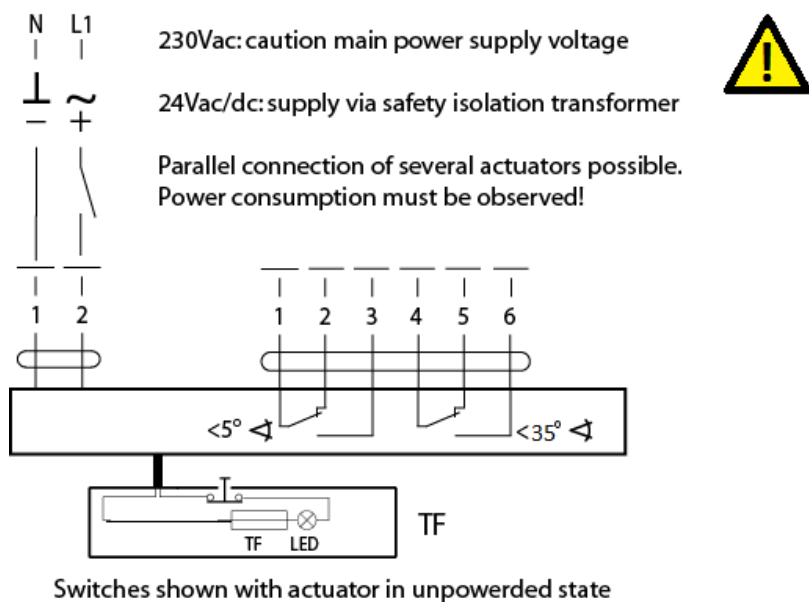
8 Setting of Damper Open Position

- 8.1 Dampers are supplied with actuators able to travel to 'fully open' position by default.
- 8.2 Optionally, dampers can be set so that the 'open position' is restricted to between 30° to 90° (60° range). This is for system air balancing purposes, should it be required.
- 8.3 Temporarily remove electrical power.
- 8.4 Using Phillips no 2 screwdriver, loosen the adjustable stop screw a couple of turns. Slide the stop until the desired position is attained.
- 8.5 Retighten the screw to approx. 5Nm.
- 8.6 Reapply power and check correct open position is attained.



9 Wiring

- 9.1 Dampers are supplied with actuators factory fitted and tested.
- 9.2 Connect wires in accordance with the wiring details below.
- 9.3 Test (Refer to section 10.2)



Commissioning, Maintenance and Test

- 9.4 In accordance with BS 9999 Annex W.1, inspection should be undertaken at least every 2 years. Local regulations/conditions may override this with periodic inspection being carried out more frequently where corrosive or dirty conditions prevail. The maintenance log should be reviewed at each inspection and the frequency adjusted as required dependent upon findings. (BSB recommend a maximum of 1 year between inspections and to start more frequently initially, and reduce frequencies only if conditions are proven to allow).
- 9.5 Check damper is in its 'normal state'.
- 9.6 If damper is not in its 'normal state', refer to fault finding chart otherwise continue.

10 Commissioning

- 10.1 As a pre-check BEFORE power is established – When the actuator orientation has been changed or the actuator has been replaced, it should be wound manually using the manual reset key provided. (Due care should be taken to stop winding when slight resistance is encountered – over-winding can result in permanent damage to the damper which may invalidate the warranty)
- 10.2 Switch on power to actuator. LED on TF will illuminate, and actuator will start to travel to the DRIVE-END position. After 60 seconds, visually check that damper blade position and signaling corresponds.
- 10.3 IMPORTANT: Press and hold test switch lever on TF to allow damper to travel to its closed position. Visually check that the damper blade position and signal corresponds. (This is to ensure that the actuator functions electrically and overrides the manual reset facility, should it have been

used, as it is feasible to leave the damper inadvertently reset without the TF being functional if this test is not carried out!!)

- 10.4 Release TF toggle switch to allow damper to drive to normal position.
- 10.5 If damper has seized:-
 - 10.5.1 Open the damper. Clean the inside of the damper case where the blade seals make contact. Use a soft cloth with a light application of light lubricant. (Connect Duck Oil recommended)
 - 10.5.2 From the outside of the case, lightly apply a light lubricant into blade axle bearings
 - 10.5.3 Remove excess lubricant.
 - 10.5.4 It is important to log and review maintenance frequency based on inspections and test history.
- 10.6 Use of heavy oils is not recommended, as this can lead to a build-up of dust/dirt on damper surfaces.
- 10.7 The actuator is maintenance-free.

11 Fault Finding

Symptom	Fault	Corrective Action
Damper not in its 'normal' state or Green LED on the Thermal Fuse (TF) is not illuminated	No power / incorrect supply	Check supply/terminations Check signal connections
	TF tripped. Remove TF from duct, separate two halves, continuity check the two contacts within the probe section (or test with new probe)	If open circuit, replace probe
	Actuator faulty	Replace
Damper does not travel fully open / closed	Damper seized	Clean and lubricate. (Refer to section 8.5)
	Casing dented/damaged or not round	Minor damage may be corrected carefully with a mallet. (BSB always recommend replacement of damaged dampers)
	Foreign body interfering with blade sweep (commonly rivet or screw)	Inspect inside of damper case. Remove any offending item

Installation Check List

DAMPER REFERENCE NO.:	DAMPER LOCATION:
DAMPER SIZE:	
WIDTH	HEIGHT
WALL/FLOOR APERTURE SIZE ('OPENING SIZE')	
WIDTH	HEIGHT
DAMPER INSTALLED BY: (Print name)	
Signature:	Company: Date:
ACTUATOR ELECTRICALLY CONNECTED BY: (Print name)	
Signature:	Company: Date:
THERMAL FUSE FITTED BY: (Print name)	
Signature:	Company: Date:
FAIL-SAFE POSITION (POWER OFF position) – Tick appropriate box	
OPEN	SHUT
<input type="checkbox"/>	<input type="checkbox"/>
FINAL INSPECTION BY: (Print name)	
Signature:	Company: Date:

Report and log any damage found with actions to be taken.

Notes: